

Request for Quotation

Description of services / activities required	<p>SEND youth club in Calne ages 12-18. Weekly, run by 2 appropriately qualified and experienced staff members. We have 2 volunteers ready to help out weekly (possibly alternating) We have a venue which has quoted £36 per session so please include this in your quote. The venue has a pool table, table tennis, small hall to have tables up or down and a small kitchen. The session would last 2 hours starting in February 2016. Up until April this would be a tea time club including making food 4:30-6:30. From April you can have any time or day you wish but we would need to book the space asap.</p> <p>So far the need has been requested by young people with autism, but we expect when advertised that other young people may wish to access the provision.</p> <p>We have put out a short survey for young people with SEND to request what they would like to see in a club and this would inform the activities.</p> <p>We are hoping that the volunteers identified would be supported in developing as group leaders for SEND work.</p>
Date (s) service / activity required	Starting February 2016. Please provide a quote for 40 weeks (1 year excluding holidays)
Total cost	Please submit your total cost here £12,888.78 exc VAT
Evaluation criteria	Best value - combination of service provided and cost
Terms and conditions	Wiltshire Council's standard terms and conditions apply These are available on www.wiltshire.gov.uk
Payment terms	Payment within 28 days of the invoice date
Quotation required by	18/12/2015 12:00 midday